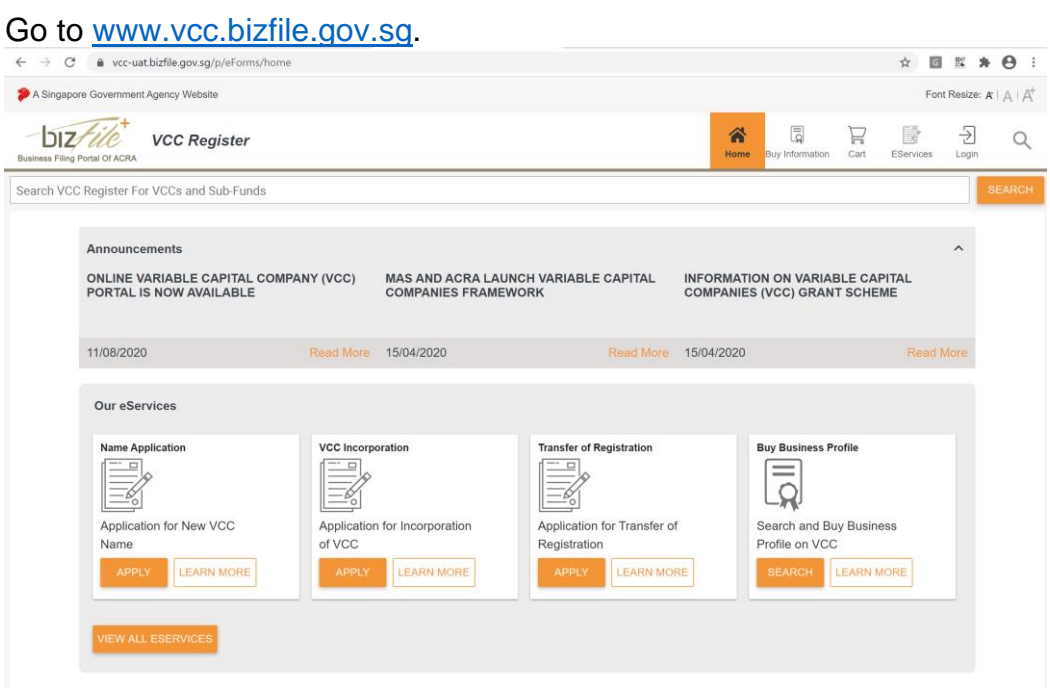

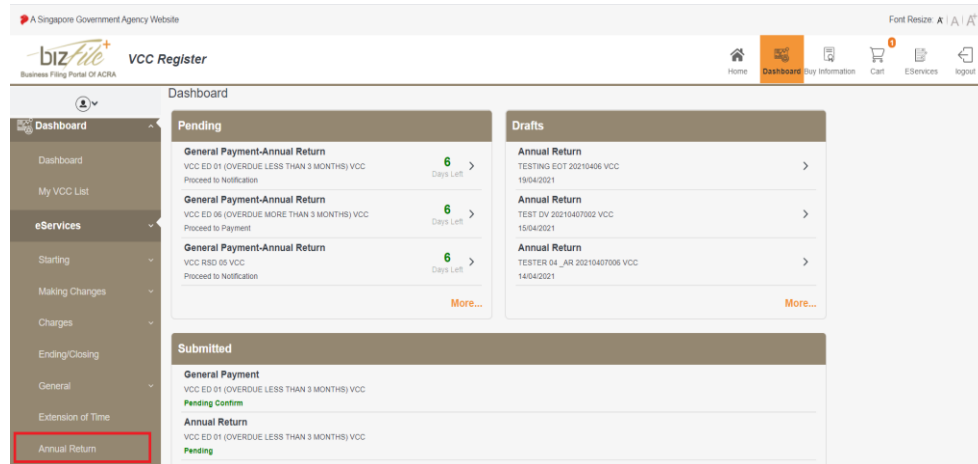


Step by Step Guide for Filing Annual Return for VCC

Steps	Description
1.	<p>Go to www.vcc.bizfile.gov.sg.</p> 
2.	<p>Login via CorpPass.</p>  <p>Note: From 11 April 2021, all users will log in with their Singpass details to access VCC.</p>

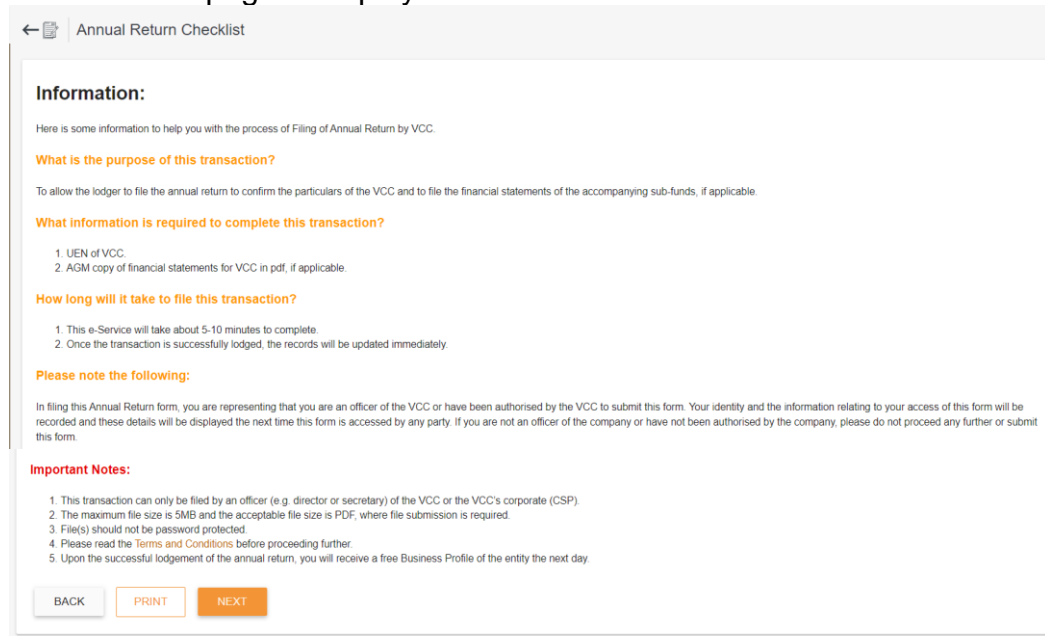
3.

- Click on eServices from the left menu.
- Click on Annual Return from the left menu.



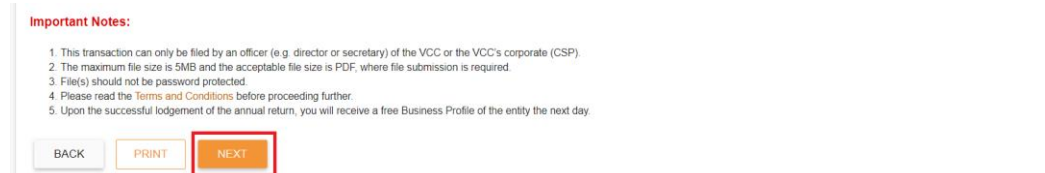
4.

The checklist page is displayed.



5.

Click 'NEXT'.



6.

Annual Return Form is displayed.

The screenshot shows the 'VCC INFORMATION+' tab selected in a navigation bar. Below it, the 'VCC Base Information' section contains several input fields: 'UEN of VCC' with a 'SEARCH' button, 'Name of VCC', 'Type of VCC', 'Business Activity', 'User-Described Activity Description', and 'Registered Office Address'.

7.

-Click on 'SEARCH'.

This screenshot is identical to the previous one, but the 'SEARCH' button next to the 'UEN of VCC' field is highlighted with a red rectangular box.

8.

Select a VCC to file Annual Return.

The screenshot shows a 'VCC Search' dialog box with a table of results. The first row is highlighted with a red box around its selection icon.

S/No.	UEN	Name	Status
1	675355	TEST AR 0401002 VCC	LIVE VCC
2	164044	TEST AR 0401001 VCC	LIVE VCC
3	259111	TEST AR 0401003 VCC	LIVE VCC
4	749651	TESTING HAPPY EOT 20210401 9823 VCC	LIVE VCC
5	299056	TESTING AR _TO_MOBILE_20210401009 VCC	LIVE VCC
6	237680	TESTING _AR 2021_0401009_N VCC	LIVE VCC
7	574221	TESTING AR HH 20210401005_N VCC	LIVE VCC

A 'CANCEL' button is located at the bottom right of the dialog box.

9.

- Enter 'Investment strategy of the VCC'
- Select a 'VCC Status'
- Select 'Is the VCC listed in any securities exchange during Financial Period Concerned?'
- Select 'Where the Register of Controllers/Beneficial Owners is Kept'
- Select 'Where the Register of Nominee Directors is Kept'
- Click on 'NEXT'

Investment strategy of the VCC : *

VCC Status

Financial Year End of this Annual Return : 02/06/2020 Date of Annual Return : 22/04/2021

VCC Status :

Active

Dormant (for the entire financial period) [?]

Is the VCC listed in any securities exchange during Financial Period Concerned?

Yes

No

Where the Register of Controllers/Beneficial Owners is Kept :

Registered office of the VCC

Registered office of the VCC's manager, appointed under section 46(1) of the VCC Act

Registered office of the eligible financial institution

Exempted from the requirement to keep a register

Where the Register of Nominee Directors is Kept :

Registered office of the VCC

Registered office of the VCC's manager, appointed under section 46(1) of the VCC Act

Registered office of the eligible financial institution

Exempted from the requirement to keep a register

PRINT PREVIOUS ● ● ● ● ● NEXT CANCEL

10.

- Select 'Is VCC required to hold AGM?'
- Click on 'NEXT'

< VCC INFORMATION* ANNUAL GENERAL MEETING* FINANCIAL STATEMENTS DECLARATION

Annual General Meeting (AGM) Details

Is VCC required to hold AGM?

Yes, VCC is required to hold AGM.

No, VCC is exempted to hold an AGM as financial statements have been sent to members and no request received for AGM to be held

No, A resolution to dispense with holding AGMs passed by all members is in force

PRINT PREVIOUS NEXT CANCEL

11.

- Select 'Currency Type'
- Enter 'Total Assets'
- Enter 'Net Assets'
- Enter 'Income/Revenue'
- Enter 'Profit before tax/Total returns before tax'
- Upload 'AGM copy of financial statements for VCC (max 5MB)' pdf file.
- Select a 'Name of Director'
- Checked 'Check this box to confirm that the financial statements are audited'
- Enter 'Date of Independent auditor's report'
- Enter 'UEN of Public Accounting Entity that audited the financial statements'
- Select 'Name of Auditor who audited and sign off the financial statements'
- Select 'Year of appointment Auditor who audited and sign off the financial statements'
- Select 'Type of opinion in independent auditors' report'
- Select 'Is there a material uncertainty relating to going concern reported in auditors' report'
- Select 'Auditing standards to conduct the audit'
- Select 'Whether in the auditor's opinion, accounting and other records required are properly kept in accordance.'
- Click on 'NEXT'

The screenshot shows a web form titled "Financial Metrics". On the left, there is a sidebar with the number "100886". The main form area contains the following elements:

- Financial Metrics**
- Name of VCC/Sub-fund**: CS P ABC HKKK DRAFT ENNTITY BEAUTY 20210401001 VCC
- Currency Type**: A dropdown menu highlighted with a red box.
- Total Assets**: A text input field with a red asterisk and a red box around it. Below it, the text "Please enter a valid Total Assets." is displayed.
- Net Assets**: A text input field with a red asterisk and a red box around it. Below it, the text "Please enter a valid Net Assets." is displayed.
- Income/Revenue**: A text input field with a red asterisk and a red box around it. Below it, the text "Please enter a valid Income/Revenue." is displayed.
- Profit before tax/Total returns before tax**: A text input field with a red asterisk and a red box around it. Below it, the text "Please enter a valid Profit before tax/Total returns before tax." is displayed.
- CANCEL**: A button located at the bottom right of the form.

VCC Financial Statements

AGM copy of financial statements for VCC (max of 5MB):

The Statement by Directors have been signed by

Name of Director 1 : *

Please select the name of the director who signed the Statement by Directors.

Audit Information

Check this box to confirm that the financial statements are audited :

Date of independent auditor's report :

JEN of Public Accounting Entity (PAE) that audited the financial statements : *

Please indicate the UEN of the PAE/PAC.

Name of Auditor who audited and signed off the financial statements : *

Year of appointment Auditor who audited and signed off the financial statements : *

Please enter the financial year end which the auditor was first appointed.

Type of audit opinion in independent auditors' report *

Please select the type of audit report.

Is there a material uncertainty relating to going concern reported in auditors' report ?

Yes No

Auditing standards used to conduct the audit :

Whether in the auditor's opinion, accounting and other records required are properly kept in accordance ?

Yes No

12. - Read the declaration and click on 'NEXT'

< VCC INFORMATION * ANNUAL GENERAL MEETING * FINANCIAL STATEMENTS DECLARATION PRE

Declaration (Director/Secretary Only)

I, , declare the above information submitted is true and correct to the best of my knowledge. I am aware I may be liable to prosecution if I submit any false or misleading information in this form.

13.

-Verify all information on the Preview page

-Click 'Finish' at the bottom of the page. Otherwise, click 'Previous' and make the relevant changes.

The screenshot shows a navigation bar at the top with the following items: < VCC INFORMATION * (selected), ANNUAL GENERAL MEETING * (disabled), FINANCIAL STATEMENTS (disabled), DECLARATION (checked), and PREVIEW (active). Below the navigation bar is a section titled 'VCC Base Information' containing the following details:

- UEN of VCC : 835116
- Name of VCC : TESTING ABC FINE YUAN KKKKKKKKKKK 20210401 VCC
- Type of VCC : NON-UMBRELLA VCC
- Business Activity : TRUSTS, FUNDS AND SIMILAR FINANCIAL ENTITIES (E.G.COLLECTIVE PORTFOLIO INVESTMENT FUNDS (EXCLUDING THOSE WITH RENTAL INCOME)) (64300)

At the bottom of the form, there are three buttons: 'PRINT', 'PREVIOUS' (highlighted with a red box), and 'FINISH' (highlighted with a red box), followed by a 'CANCEL' button.

14.

- Click on 'MAKE PAYMENT'

The screenshot shows a 'General Payment' page with the following details:

- Entity Name: AR TEST WITHIN ADMINISTRATIVE GRACE 2 VCC
- UEN: 403136

SNo.	Transaction No.	Entity Name	Description	Amount (SGD)
1	VZ10033118	AR TEST WITHIN ADMINISTRATIVE GRACE 2 VCC	Annual Return (AR)	1,600.00

Payable Amount: SGD 1,600.00

Message Section
For failed transactions paid via online payment modes, no action is required from you as the refund will be automatically credited back to your original payment mode.

At the bottom, there are two buttons: 'MAKE PAYMENT' (highlighted with a red box) and 'CANCEL'.

15.

Payment confirmation page is displayed after payment is made.

Annual Return

Confirmation

Transaction Number

V210015629

Entity/Person Name

CS P ABC HKKK DRAFT ENNTITY BEAUTY 20210401001 VCC

EP Reference No.

B27271KZ

Receipt Number

AVCC210422000008

Payment Via

Credit/Debit Card

Payment Date

22/04/2021 11:04:45

ARN Ref Number

VCC20210422461930

S/No.	Transaction No.	Entity Name/UEN	Description	Delivery Mode (Status)	Amount (SGD)
1	V210015629	CS P ABC HKKK DRAFT ENNTITY BEAUTY 20210401001 VCC	Annual Return (AR)	(Completed)	1,600.00

Paid Amount: SGD 1,600.00

PRINT

VIEW RECEIPT